

# **Nepal Bank Limited**

Syllabus for Open Competition Examination

**Level : 7 & 6**

**Post: Deputy Manager & Assistant Manager**

**Time : 3 hours**

**Paper : I**

**Full Marks : 100**

**Pass Marks : 40**

*Five subjective questions, three from group A and two from group B will be asked and all questions should be answered. Each question will carry equal marks.*

**Subject: Economy, Money, and Banking**

## **Group-A**

**Economy :**

**Marks : 60**

1. National Income Accounting: GDP, GDP Measurement, GDP Computation in Nepal and its problems.
2. Growth Theories: Harrod-Domar, Solow-Swan, New Classical Model, Implication of New Classical Model.
3. Price and Output Determination under Various Market Systems: Perfect Competition, Imperfect, Monopolistic and Oligopoly Market Systems.
4. Theories of International Trade and Investment, Foreign Trade and Investment Policies of Nepal.
5. Development Economy Structure and Characteristics of Developing Economics, Determinants of Economic Growth, Development issue and Challenges, Privatization and its Present Affairs in Nepal.
6. Poverty, Inequality, Population Growth and Challenges in Nepal.
7. Development Planning and its importance: Development Planning in Nepal Issues and Challenges.
8. Monetary Policy, Fiscal Policy, Bank and Financial Institutions Act (BFI Act 2073), Industrial and Commercial Policy in Nepal, Company Act 2063 and other banking related Acts in Nepal.
9. Debt Recovery Tribunal Act 2058/Rules 2059, Banking Offense and Punishment Act 2064, AML Act 2064 and Various NRB directives/Guidelines.

## **Group-B**

**Money and Banking:**

**Marks : 40**

1. Banking: History, Role and Functions of Commercial Banks and Central Bank.
2. Management of Commercial Bank: Profitability and Liquidity Management, Assets and Liability Management, Lending Principles and its Management, Determination of Interest Rates.
3. Project Appraisal: Techniques, Methods of Project Evaluation, Analysis of Financial Statements, Ratio Analysis, Cash Flow Analysis and Measuring for the performance.
4. Bank Marketing: Banking Products and Instruments, Target Groups/Customer-line, Marketing Strategies and plans.
5. Foreign Exchange Management Policy, Practices and Regulation in Nepal.
6. Money Supply: Definition, Factors affecting Money Supply, High Power Money and Money Multiplier.
7. Inflation: Concept Causes Measurement and Consequences Trade off between inflation and unemployment.
8. Bank Risks Management, including BASEL II and related NRB directives/Guidelines.
9. Trade Finance: Letter of credit, Letter of Guarantee, etc. and related NRB Guidelines/directives.

# Nepal Bank Limited

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Paper : II

Full Marks : 100

Pass Marks : 40

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## Subject: Management and Finance

### Group- A

#### **Management :**

**Marks : 60**

1. Organization Development: Organization Theories, Organization Development Process, Organization Development at Group and Inter group level, Changing Organizational Culture.
2. Strategic Planning: Formulation, Environmental Scanning, SWOT Analysis, Strategy Formulation, Implementation, Evaluation and Control.
3. General Management Meaning, Theories, Principle, Functions, Emerging concepts of Management, Role of Managers, Skills, Ethics and Social Responsibility.
4. HRM Meaning and Approaches to HRM, HR Planning, Job Descriptions, Recruitment and Selection, Integration and Development, Training and Development, Performance Management, Compensation, Contemporary Challenge and Problems of Human Resource Management, Labors Relations and Negotiations.
5. OB: Fundamentals of OB, Leadership Development, Group Dynamics, Motivation, Communications, Time Management, Conflict Management, Decision Making and Problem Solving.
6. Quality Management: TQM Techniques, Factors affecting Quality, Benchmarking and Quality Assurance Techniques, Managing Change and Development in Organization.
7. IT/MIS Concept, Scope and System of Electronic Commerce, Hardware, OS and Software, Software Testing, Database Management System, Database Recovery Method, Documentation and Reporting, IT-Risk Analysis, Local Area Network and Wide Area Network, Word Processing Package, Spread Sheet Package, Graphical Package, Database Package, Cyber Crimes.
8. Corporate governance Related NRB directives.
9. Business Statistics; Sampling, Data Collection, Tabulation, Preparation of Reports, Analysis of Correlation and Regression, Test of hypothesis, Chi Square Distributions and its application.

### Group-B

#### **Finance :**

**Marks :40**

1. Financial Management, Financial System and Market, Capital and Money Market, Securities Market, Financial Derivates Instruments, Financial Planning, Present Value and Opportunity cost of Capital, Financial Investment Analysis, and Financial Sectors Reforms in Nepal.
2. Capital Budgeting; Techniques, significance, Application of the concept, Cohesion among Alternative Proposals, Pay Back Method, Capital Rationing.
3. Portfolio Management; Analysis and Selection, Associated Risk Analysis in Portfolio Management.
4. Profit Management; Break Even Analysis, Sources and Uses of Funds, Linear Programming and Goal Programming.
5. International Organizations; World Bank. IMF, ADB, WTO, Regional Economic Cooperation- SAARC, ASEAN, EU, BIMTEC.

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